

SAULT COLLEGE OF APPLIED ARTS & TECHNOLOGY
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: PROFESSIONAL INTERACTION

Code No.: CCW 118-3

Program: CHILD AND YOUTH WORKER

Semester: SIX

Date: JANUARY 1993

Professor: SANDY MACDONALD, CCW, B.A.

New: _____ Revision: X

APPROVED: K. DeRosario
K. DeRosario, Dean
School of Human Sciences
and Teacher Education

DATE: Jan. 5/93

Professional Interaction (CCW 118-3)
Professor: S. MacDonald

COURSE DESCRIPTION

This course will focus on the student's growth and development as a professional person. Principles of multi-discipline practice, interaction, collaboration and consultation will be surveyed. There will be an emphasis on personal and interprofessional sensitivity, growth and understanding. Topics also include advocacy, government and policy as they affect child and family services. Employment search, being interviewed, preparing for graduation, and issues which effect the ongoing development of the Child Care Worker will be featured. The course will emphasize the study of and demonstration of commitment.

OBJECTIVES

1. Development and ability to describe one's own professional identity and role.
2. Development, awareness and understanding of professional attitudes and practices as listed in the C.Y.W. program objectives.
3. Expand awareness of related professionals, paraprofessionals, non-professionals, agencies and services, self-help groups, and the nature of their relationships to Child Care Work.
4. Develop an awareness of some of the pitfalls and myths of "professionalism".
5. Development of job search skills and setting future goals.
6. In depth study of the topic of commitment, and demonstration of professional commitment.

LEARNING RESOURCES

Provided by the student:

as assigned

COURSE REQUIREMENTS

1. Resume

Each student will prepare a formal resume. Details will be provided in the first class. Due the 3rd class in January. No late submissions will be accepted unless medical or similar emergency is verified to the instructor's satisfaction.

Professional Interaction (CCW 118-3)
Professor: S. MacDonald

2. Self Presentation

Each student will be required to make two oral "self-presentations" to the class. Each oral will be at a different point in the course.

Titles: For the first oral, all students will have the same topic: "Explain what a Child and Youth Worker is/does".

For the second oral, each student will be free to explore the first topic on a more personal basis; the topic will be "One thing I Know" and/or "One thing I Can Do" in the field of Child and Youth Work.

Rules:

1. Time limit - 4-5 minutes - will be rigidly adhered to. An ability to stay within the time limit will be reflected in the grading.
2. For further grading consideration students will have to convince the instructor that the subject matter and language used is their own.
3. Students' ability to convey a sense of their own commitment to the subject, and a sense of their own confidence in the subject matter will be reflected in the grading.
4. Students will not be permitted to use notes of any kind, nor to ask questions of the audience. Neither the instructor nor the others in the audience will be permitted to ask questions of or comment to the presenter.
5. Memorizing and "rote recall" will be viewed as an unfavorable presentation style.
6. Duplication of topics for presentation #2 will be prohibited, so all are encouraged to have one or two back up topics

Recommendation: This project addresses skills needed to make effective oral presentations. It is presented in this course as a preparation for employment interviews. To obtain full benefit of this learning experience it is suggested that students "dress for the occasion", and do some research on "effective presentation skills".

Due dates: First oral topic presentations begin the 1st class in February. Second oral presentations begin the 1st class in March.

3. Journal Summary

Each student will select an article from a professional journal or a reputable magazine, the topic of which must be in the area of the education of or the professional development of or the job requirements of Child & Youth Workers OR a topic concerning an issue that is affecting or will affect you and your classmates as professionals. Topic areas may include economic issues in the human services field; the use of computers or other related technology in the field; the involvement of self-help groups in the field; the relationship between your own personal issues and worker effectiveness, future trends, etc. Information can be obtained from local agencies and libraries.

Professional Interaction (CCW 118-3)

Professor: S. MacDonald

There is to be no duplication of topics. This is your individual and class responsibility.

Topics/articles must be selected and titles presented to class by the 2nd class in February. The instructor will approve the article choice at this time. This is to be a written presentation only. Summarize the ideas and material from the article; state your own opinions of these using some additional information as you see fit.

This assignment is due the 4th class in February.

4. **Special Project**

All will be involved in a special project. Together, or separately-group members will develop the overall study/research plan and determine time frames and individual and/or small group responsibilities. Assessment for grading will be based on each student's commitment to the project, team and individual efforts, and on the quality of the final report or result. Regular reports to class and discussion with classmates will be expected - perhaps weekly!

This will begin the 2nd class in January. Students who miss this meeting may have duties assigned to them in their absence.

5. **Alternative Field Exploration**

Each student will seek out some new (to the student) child and youth work, social service or related "event", "situation", experience such as:

- a self help group meeting e.g. A.A., Breakaway, Alzheimer's Society, Friends of Schizophrenics, etc.
- An Board meeting of an organization such as the C.A.S., A.C.Y.S., F.S.C., etc.
- A city council meeting
- a Board of Education Trustees meeting
- etc.

The student will then prepare for the class a short (Less than 5 minute) oral presentation regarding this new experience in order to heighten the collective awareness. (The instructor is to approve each selected "new experience" in advance - duplication will be discouraged). Must be ready to present by the 2nd class in April.

A 2 page (approx.) formal write-up is expected. Further details will be announced in class.

Students are expected to make their own arrangements and contacts and to follow the procedures outlined in the "C.Y.W. Guidelines for Contacting Professionals".

Professional Interaction (CCW 118-3)
Professor: S. MacDonald

6. Various papers

A series of five essays designed to consolidate self-awareness with regard to completion of the Child and Youth Worker Program, and preparing for a career as a professional C.Y.W. Each essay will be assigned at intervals during the course.

7. Class Participation and Commitment

Attendance, contribution, effort, participation, feedback will all be essential. If you miss a class it is your responsibility to find out what was done. Calling the instructor at home is acceptable in emergency situations only. This is a participatory class. There will be considerable discussion and self-directed learning.

Some short readings may be assigned on related topic areas.

GRADING

1. Resume	10%
2. Self Presentation (2 x 10%)	20%
3. Journal Summary	5%
4. Special Project	20%
5. Alternative Field Exploration	5%
6. Various papers	25%
7. Class Participation	15%

NOTE: All reports must be typed and double-spaced, with a minimum one inch margin on both sides of the paper. All reports must have a cover page identifying the title of the report, the author, and the class it is for, and the date of submission.

The resume must be typed, in "ready-to-mail" form, and must conform to commonly-used guidelines for resumes. The College's "Resume Guide presents one such format. Alternate formats may be used if they are justified to the instructor.

Professional Interaction (CCW 118-3)
Instructor: S. MacDonald

COLLEGE GRADING POLICY

A+ = 90-100%
A = 80- 89%
B = 70- 79%
C = 60- 69%
R = Repeat (Less than 60%)

SPECIAL NOTES

Students with special needs (eg. physical limitations, visual impairments, hearing impairments, learning disabilities are encouraged to discuss required accommodations confidentially with the instructor.

Your instructor reserves the right to modify the course as he/she deems necessary to meet the needs of students.